

## PLANNING FOR HIGH SCHOOL GRADUATION FROM WOODSIDE BAPTIST CHURCH

If you are enrolled in Woodside Baptist School and expect a diploma from the school, helpful things you should know about filling out Cumulative Records are listed below:

### 1. Determining Credits:

If a subject is studied 5 days a week for 2 semesters, it is worth one credit. If it is studied 5 days a week for one semester or 2-3 days a week for 2 semesters, it is worth a half credit.

### 2. Grade Point Average (GPA) is determined by adding the total points of the grades together and then dividing by the number of subjects:

			GPA
Example:	English	A	4.0
	Algebra I	B	3.0
	American History	C	2.0
	Biology	B	3.0
	Average GPA		3.0

### 3. In order to meet state requirements for graduation from WBS, your graduate must have the following credits:

English	4
Math	2
Science	2
History	3
Foreign Language	1
Physical Education	2
Electives	(enough to satisfy total credit requirements)
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Total:	23

\*\*For requirements for college entrance, check with the specific college, as they each have their own requirements.

### 4. In order to receive a diploma from WBS, you must have the following items in your child's file:

- A. Current immunization record or a signed waiver
- B. Transcripts for each year (especially grades 9-12)
- C. Signed attendance statement
- D. Copies for each year that your child has taken the Stanford Achievement Test. (ACT or SAT taken the Jr. or Sr. year) Please note that if your child takes the Stanford Achievement Test for senior year, the results may not be back in time to receive diploma at graduation. Child may participate in ceremony but will receive actual diploma when test results are in and indicate that child is at a 12<sup>th</sup> grade level.
- E. Letter of recommendations from the parents stating that their senior has met the requirements for WBS and that they are requesting that a WBS diploma be issued.